

## TESOL POSITION

**Positions Vacant:** The School of Architecture, Kwansei Gakuin University (Kobe Sanda Campus) would like to invite applications for 1 full-time position (one year contract initially and renewable four times with mutual agreement) as Instructor of English as a Foreign Language (IEFL) beginning in April, 2021.

Institution	School of Architecture, Kwansei Gakuin University (private) located at Sanda City, Hyogo Prefecture
Institution URL	<a href="https://www.kwansei.ac.jp/s_architecture">https://www.kwansei.ac.jp/s_architecture</a>
Job type	Instructor of English as a Foreign Language (IEFL) Full-Time position The employment contract is for one year, and is renewable for up to five years total by mutual agreement. However, as for applicants who have/had worked at Kwansei Gakuin within six months prior to April 1 2021, the term of contract may be restricted according to “Rules and Regulations for Term Limits on Fixed-term Employment Agreements.”
Number of positions	One position: beginning on April 1, 2021
Deadline for applications & Schedule	All application materials must be received by Monday, October 26, 2020.  Short-listed applicants will be invited for an interview which is due to be held in the afternoon on Saturday, December 12, 2020. * Please note that the interview may be conducted via Zoom depending on the circumstance.
Qualifications required	<ol style="list-style-type: none"> <li>1. Native speaker competence in English</li> <li>2. MA in TESOL, Applied Linguistics or a related field with experience in EAP/ESP training and/or teaching</li> <li>3. Interest in teaching architectural English</li> <li>4. Experience using computer and other audio-visual facilities (preferred)</li> </ol>
Duties	<ol style="list-style-type: none"> <li>1. Preparing and teaching 10 classes of 100 minutes per week</li> <li>2. Attending and participating in regular English Department meetings (held in English)</li> <li>3. Some administrative jobs</li> </ol> <p>Note: As objectives and many materials are shared, a commitment to teamwork is essential.</p>

Remuneration & other subsidies	<ol style="list-style-type: none"> <li>1. Annual salary of approx. 5,200,000 yen</li> <li>2. Payment for extra jobs as required by the School or University</li> <li>3. Individual research funds</li> <li>4. Travel allowance for research related trips</li> <li>5. International return-trip economy air fare (one-way coming, and one-way returning after contract end) from home to Osaka</li> <li>6. Pension, health insurance, rent subsidies (Insurance is extended to dependents living in Japan.)</li> </ol>
Application materials	<ol style="list-style-type: none"> <li>1. Curriculum Vitae with your recent photo attached</li> <li>2. Two referees' names, their affiliation and email address to be included in the CV (We may contact them before the interview.)</li> <li>3. A copy of applicant's degree diplomas or certificates</li> <li>4. Single copies of up to three publications and/or class projects that has been implemented in your class <ul style="list-style-type: none"> <li>* Explain how long the project lasted and what objectives it aimed at, with feedback or comments attached if any.</li> </ul> </li> <li>5. A statement of applicant's views on teaching and career objectives (800 – 1000 words)</li> </ol> <p>Notes:</p> <ul style="list-style-type: none"> <li>● Digital applications are not accepted.</li> <li>● Applicants' privacy will be respected and submitted materials will not be used for any other purposes.</li> <li>● Application materials will not be returned.</li> <li>● The job title "Instructor" corresponds to the job type "Associate Professor/Lecturer (full-time) level" at Kwansai Gakuin University.</li> </ul> <p>Applications should be sent to:  IEFL Hiring Committee  Attention: IEFL-JOB 2021  School of Architecture  Building I  Kwansei Gakuin University  Gakuen 2-1, Sanda City, Japan, 669-1337</p>
Enquiries	<a href="mailto:architecture_jinji@kwansei.ac.jp">architecture_jinji@kwansei.ac.jp</a>