

# Kwansei Gakuin University's School of International Studies Invites Application for A Non-tenure Track Position in Business Administration

## 1. Duties:

Teaching Load: Four 100-minute classes per week

Courses to be offered: Basic management, Management, International management, Basic Seminar A/B, Research Seminar I/II. In addition, taking charge of graduate school classes according to specialty may be possible.

## 2. Position:

(1) Associate Professor or Professor (Fixed-term Instructor A)

(2) Assistant Professor (Fixed-term Instructor C)

## 3. Annual salary including Life Design Allowance & Benefits:

(1) Associate Professor or Professor (Fixed-term Instructor A)

Annual salary between 11,140,000 yen and 11,730,000 yen (depending on the position)

(2) Assistant Professor (Fixed-term Instructor C)

Annual salary between 5,350,000 yen and 5,520,000 yen (depending on the position)

Other benefits, including research/travel allowances and paid holidays, are provided in accordance with university regulations.

## 4. Number of Position Available:

One (One Associate Professor or Professor, or one Assistant Professor as indicated in "2. Position")

## 5. Required Field of Study

Business Administration

## 6. Position Available at:

KGU School of International Studies

## 7. Period of Employment:

April 1, 2021 to March 31, 2022

The employment contract is for one year, and is renewable for up to five years total by mutual agreement. However, as for applicants who have/had worked at Kwansei Gakuin within six months prior to April 1 2021, the term of contract may be restricted according to "Rules and Regulations for Term Limits on Fixed-term Employment Agreements."

## 8. Application Deadline:

Please ensure that all application documents arrive by Wednesday, September 30, 2020.

## 9. Qualifications:

(1) Ph.D. in hand or equivalent

(2) Teaching experience for three years or longer at a university level preferred

(3) Native or near-native competency in English

## 10. Application Documents:

(1) A CV (free format, photo required)

(2) A list of research achievements (Please indicate with \* the three major achievements.)

(3) Three copies of each of the three major achievements (each of the three should be accompanied by a 400-word abstract).

Applicants may be asked to submit additional documents during the selection process.

(4) A photocopy of the highest degree certificate

Personal information provided in the application documents will be used and stored for Kwansei Gakuin University to achieve its purpose of selecting a candidate for the position. When the selection process is complete, all personal information will be securely disposed of at the responsibility of the University.
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## 11. Selection:

After screening of the application documents, short-listed applicants may be invited to interview.

## 12. Results:

The results will be sent to each of the applicants when the selection process is complete.

## 13. Mailing Address:

Please send your application documents to the address below.

Faculty Personnel Committee for the Field of Economics/Management

c/o KGU School of International Studies

1-155 Uegahara Ichibancho, Nishinomiya, Hyogo, 662-8501 Japan

Please indicate "Application documents for Economics position" in red ink on the envelope. Submitted documents will not be returned.

## 14. Contact:

KGU School of International Studies at: [kgusis@kwansei.ac.jp](mailto:kgusis@kwansei.ac.jp)