



KWANSEI GAKUIN UNIVERSITY

ADMISSIONS SECTION

NISHINOMIYA 662-8501 JAPAN

Reference Letter

Note: This reference letter should be completed by the applicant's academic adviser, student counselor, school master or other person who is familiar with his/her overall ability as demonstrated at the last school attended.

Name of Applicant: _____

To Whom it May Concern:

We will appreciate a strictly confidential statement from you concerning the above applicant. Please indicate in what capacity and for how long you have known the applicant, whether or not you consider his/her academic record a true index of his/her ability, evaluate his/her intellectual level, personality and maturity, and your opinion of his/her prospective academic capacity in the proposed field of his/her study.

Signature _____ **Date** _____ / _____ / _____
Month / Date / Year

Name(Print) _____

Position _____ **Institution** _____

Address _____

Phone _____ **E-mail** _____